

Document Title	035_DOC Deferrals FAQ.docx
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Deferral: Frequently asked questions

- a. What is the submission date?
You must resubmit by 12 midday on the 3rd January the year following your deferral regardless of the day that lands.
- b. Do I need to resubmit my whole portfolio?
No. You only need to resubmit the case studies and/or essay that were deferred.
- c. How do I resubmit?
You need to upload the deferred documentation to your AHCS portal and resubmit by the date outlined in question one.
- d. Is there a form that needs to be submitted with my resubmission?
No. You do not need to complete any further forms for resubmission.
- e. Do I need new references?
No. New references are not required for resubmission. If an amendment to the SOM/ Manager is requested, please submit by sending to registration@ahcs.ac.uk by the date outlined in question one.
- f. When will I hear if I have obtained registration?
You will hear whether or not you have been successful by the 5th April.
- g. Do I have to submit a new iThenticate document?
Yes, an up-to-date iThenticate document must be EMAILED (again include “amended” in the document name). For further information on this please see iThenticate Instructions.doc (034_DOC)
- h. How much is it to resubmit?
No further fees are charged for resubmission. You will need to submit a new iThenticate document and so you may have to pay a further fee to iThenticate for this. If successful, you will be due to pay an annual subscription fees by 1st May.

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